

6th Meeting held on 31st July 2020

AGENDA

1. To confirm the minutes of the 5th Meeting held on 30th-November 2019
2. Report on Action taken on the decision of the last meeting.
3. Approval of the plan of the next academic session.
4. Any other matters with the permission of the Chair.

Minutes of the 6th Virtual meeting of IQAC of Dr. R.K.B Law College
held on
31st July 2020

Dr. Gautomi Dutta Borah, the Chairperson of IQAC of Dr. R.K.B Law College, Dibrugarh welcomed all the members present on the 6th meeting of IQAC of Dr. R.K.B Law College. She informed that due to spread of Corona virus "Covid 19" and imposition of lockdown nationwide physical meeting is not possible but we should keep going and development should not stop so it has become necessary to conduct virtual meet and with this note started the meeting. She asked the coordinator of IQAC Mrs. Shilpi Gupta to continue with the meeting as per the agenda. The coordinator read the minutes of the last meeting and these were approved in the meeting.

As per the item no. 2 of agenda, the coordinator of IQAC, Mrs. Shilpi Gupta placed a report on the work done by IQAC.

Report on Action Taken by the IQAC of Dr. R.K.B Law College.

1. On 1st January 2020 the college in association of NGO, "Prakriti" has planted saplings in different places of Dibrugarh.
2. On 22nd February Parents Teachers Meeting was held in college.
3. On 6th June E -Workshop on Stress Management was conducted by IQAC for Students by inviting a Psychiatrist as resource Person.
4. One week online FDP from 22nd to 28th June was conducted on Teaching Pedagogy in collaboration with Skillfinitly and TLC, Tezpur University.
5. National Workshop on Intellectual Property Rights from 8th to 12th July, 2020 was organized in association with Kokrajhar Law College.
6. E-conference on Specially Abled Person was organized by IQAC in collaboration with ALCTNTSA and Shaksham on 14th July, 2020.
7. IQAC has continued a Series of Lecture on Practical Training in virtual mode by inviting resource person from different fields to share their knowledge and experience which will be very fruitful for students.

As per the item no. 3 of agenda fixed for the meeting, the Coordinator placed the proposed plan for the next sessions which are as follows:

1. To conduct Parents Teachers Meeting.
2. To organize workshop on Person Enhancement.
3. Workshop on Teachers training on ICT tools.
4. To organize awareness programmes on Consumer Rights and Environment issues.

Ms Shilpi Gupta informed that though many programmes and lectures were organized but some important meeting such as PTM could not be held due to pandemic.


However, regular feedback from different stakeholders is collected from time to time in online mode.

She further suggested that as the importance of ICT tool is felt in this pandemic so it has become necessary that in college there should be infrastructure supporting ICT mandatorily and requested the Chairperson to place the proposal in G.B as soon as possible.

Mr. P Borkakoti informed that the Library has installed Koha and entire procedure is completed on 15th January 2020.

Mrs Rina Rani Bora appreciated that in this pandemic situation also the college has not stopped and in virtual mode organized so many events.

Thanking the members for their participation and valuable suggestion, the Chairperson brought the meeting to a close.


IQAC
Co-ordinator
Dr. R. K. B. Law College
Dibrugarh